

CALIFORNIA ARTISTS DIRECTORY SUBMISSION INSTRUCTIONS

All audio or video files must be submitted on a CD or DVD in wmv, wma, wvx, wax, asf, asx, wms, wmz, wmd, mp3, or avi format. (Descriptions of these formats appear in the table below.) The video files should be no longer than one half hour and the audio files should be no longer than one hour. A table of file extension descriptions is included for your convenience with this letter.

All still images must be submitted on a disk or by attaching files in either GIF or JPG format. The files should be no smaller than 400x400 pixels and no larger than 70-100 KB.

Written submissions will be accepted in Word and PDF format.

Up to 3 submissions only will be accepted from each artist. All submissions should be sent to klpope@mednet.ucla.edu. If you have any questions about what to submit, please call (310) 825-3715.

File Extension	Description
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.wmv	Windows Media based file which contains both video and audio
.wma	Windows Media based file which contains audio only
.wvx	Metafile which points to a Windows Media Video (.WMV) file
.wax	Metafile which points to a Windows Media Audio (.WMA) file
.asf	ASF structured file that contains audio and/or video content compressed with 3rd party codecs
.asx	Metafile which points to an ASF structured file (.ASF)
.wms	Windows Media Skin file, compatible with Windows Media Player 7 or later
.wmz	Compressed Windows Media Skin file, compatible with Windows Media Player 7 or later
.wmd	Windows Media Download package, compatible with Windows Media Player 7 or later